

RPA Privacy Statement

Who are we?

We are **The Rugby Players' Association (the RPA, we, us and our)**. We are a trade union representing athletes who currently play or have played rugby union in England at a professional or semi-professional level. Our office is at 5th Floor, Regal House, 70 London Road, Twickenham, TW1 3QS. We are committed to protecting and respecting your privacy.

Purpose of this Privacy Statement

This Privacy Statement sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By clicking on the link above, you are accepting and consenting to the practices described in this policy.

For the purposes of European and UK data protection law, (the "**Data Protection Law**"), the data controller is The Rugby Players' Association.

How do we collect information from you?

We obtain information about you when you interact with us, for example:

- Provision of information by you or your Rugby club, as a player member of the RPA
- Participation in RPA fund raising efforts, such as a raffle;
- If you directly give us any information via forms, for example, if you make bookings with us for events;
- Use of the Players' Lounge;
- If you sign up to receive email newsletters.

What type of information is collected from you?

- Personal data (including your name, address, telephone number and email address) that you have provided to us when you became a player member of the Rugby Players' Association.
- Information you provide in order to enter a competition or promotion such as a raffle, for example your name, address, telephone number and email address;
- Information you provide to us in order to secure tickets for events for example your name, address, telephone number and email address;
- Records of your previous bookings and involvement in funding raising efforts for the RPA;

If you use our website at www.therpa.co.uk, we will collect certain information from you including your IP address through your use of the website. You can read more about how we collect that data in our [Website Privacy and Cookie Policy](#).

How is your information used?

By providing the above information, you agree that we can use your personal data for the following purposes and you also acknowledge that the RPA may process your personal data for these purposes as part of pursuing our legitimate interests as a trade union:

- Registering you as an RPA member;
- Contacting you about your membership and about essential trade union activities;
- Representing you effectively;
- Meeting our legal obligations as a trade union.

We may also use your personal data for the following purposes:

- Holding your data on our membership database;
- Processing your subscription payments;
- Confirming your identity when you contact us;
- Sending you statutory communications (these are communications that, as a trade union, we have to send you by law);

- Administering membership benefits and determining your eligibility for these benefits.
- Ensuring you have a vote in all RPA elections and ballots that you are eligible to vote in;
- Member representation (this could be representing you individually or collectively) and case work;
- Statistical analysis of our membership
- Holding any data that we may hold about you relating to any retirement from professional rugby on medical grounds. This information has been or will be anonymised for use in the Professional Rugby Injury Surveillance Project. You can read more about that project [here](#)

The data collected will be stored either on our internal online database or on a third party's secure online database on the RPA's behalf and shared within the RPA for the purposes set out above.

Where we engage a third party to assist in the tasks set out above, your information will be shared with that third party on a confidential basis and subject to the standards of data protection set out in UK legislation at the relevant time and any other relevant legislation or codes of practice. Your data will only be used by the third party for the purposes set out above and strictly on the RPA's behalf. By clicking on the link above, you agree to us using your data for those purposes and sharing it with relevant third parties contracted by us for those purposes.

How long do we keep this data for?

We review our retention periods for personal information on a regular basis. We will hold your personal information on our systems for as long as is necessary to provide the relevant services to you. Beyond that time, we store:

- Application form – retained for one year after processing, then securely destroyed
- Membership record – retained for seven years after membership lapses, then minimised
- Case files – retained for seven years after the case is closed, then securely destroyed
- Historical player names to create historical records
- Anonymised data, tracking historical instances of rugby related injuries. We do this for scientific, research and health and safety purposes

Consent

There are some types of data processing that we only undertake if you have given us your consent to that particular form of data processing. These are:

- Communicate with you via email, providing you with information on RPA offers, events and updates;
- Deal with entries into a fundraising promotion, such as a competition or a raffle;
- Notify you about any changes to our website, including improvements and service changes;
- Send you copies of the RPA's "Players Room" magazine;
- Maintain records of your previous attendance at RPA events and engagement with RPA fundraising efforts.

You are in control of what consent you give us to process your data. You can withdraw your consent at any time by contacting Natalie Beckett by email: nbeckett@therpa.co.uk or by phone 020 3053 6685. There will also be instructions on how to unsubscribe included in any direct marketing message that we send to you.

Your rights in relation to your data

If you wish to discuss this Privacy Statement, the data that you are providing or if you have any concerns about your data and/or the way that the RPA deals with it please contact Natalie Beckett by email: nbeckett@therpa.co.uk or by phone 020 3053 6685.

You have the right to withdraw consent for the processing of your personal data at any time.

You also have a number of other rights, including, the right to make a request for details of the data we process, the right to have that data transferred, to have inaccuracies corrected, to have information erased and to prevent direct marketing. More information about those rights can be found on the Information Commissioner's website: www.ico.org.uk and you are entitled to make complaint to the ICO if you are unhappy with the way in which the RPA has handled your data.